

Rolling Hills Local School District
P.O. Box 38
Byesville OH 43723
Kindergarten Registration and Screening

February 26, 2024

Dear Parent(s)/Guardian(s):

Below, please find a schedule for registration and screening of Kindergarten pupils of the Rolling Hills Local School District for the 2024-25 school year.

REQUIREMENTS:

1. A child must be five (5) years of age on or before August 1, 2024 to enter the 2024-25 school year kindergarten. It is mandatory by law that your child attend kindergarten.
2. Parents are to register their children for kindergarten at Central Office or online through Final Forms.

BYESVILLE & SECREST STUDENTS REGISTRATION (YOUR CHILD DOES NOT NEED TO BE PRESENT AT REGISTRATION):

**PLEASE FOLLOW THE FINAL FORMS INSTRUCTION GUIDE AND REGISTER YOUR STUDENT ON FINAL FORMS FIRST.
FINAL FORMS KINDERGARTEN ENROLLMENT WINDOW WILL BE OPEN MARCH 1ST.
IN ORDER TO BE SCREENED YOU MUST BE COMPLETELY REGISTERED ON FINAL FORMS, HAVE SIGNED THE PROPER PAPERWORK AT
CENTRAL OFFICE AND HAVE SUBMITTED THE DOCUMENTATION* REQUIRED TO CENTRAL OFFICE.
(There is no drive-thru packet pick-up at the school buildings this year as we transition to digital enrollment.)**

*Original or official written proof of the child's birth, proper immunization records, custody papers (where applicable), and proof of residency are required for registration.

BYESVILLE SCREENING BY APPOINTMENT ONLY AND ONLY AFTER REGISTRATION PACKETS ARE RETURNED. PARENTS WILL BE CONTACTED TO SCHEDULE SCREENING APPOINTMENTS - Tuesday, April 23rd and Wednesday April 24th 8:00a.m. - 2:30p.m.

SECREST SCREENING BY APPOINTMENT ONLY AND ONLY AFTER REGISTRATION PACKETS ARE RETURNED. PARENTS WILL BE CONTACTED TO SCHEDULE SCREENING APPOINTMENTS - Tuesday, April 16th and Wednesday, April 17th 8:00a.m. - 2:30p.m.

Screening will be held at the student's attendance school (Byesville or Secrest). Registration must be completed prior to your child's entrance in school. Students will not be permitted to enter school in the fall without proper completing registration.

If an emergency arises, then your child can screen on the other day of screening. Please call Byesville Elementary School or Secrest Elementary School, to set the appointment.

3. Screening is mandatory for kindergarten. Am. Sub. S.B. 140 Section 3313.673 states that the pupil shall be screened for Hearing, Vision, Speech and Communications, and Health or Medical Problems and for any Developmental Disorders. Screening of kindergarten students will take place at the school of attendance. Parents will be notified of the screening results.

The purpose of the screening is to give both teachers and parents some information on the strengths and weaknesses each child has in a broad range of skills and abilities which are important for success in school. If you have any questions, call the home school your child will attend, or the Rolling Hills Administrative Office at 740-432-7240. After June 1, 2024, inquiries should be made at the Rolling Hills Administrative Office at 740-432-7240.

Sincerely,



Devvon Dettra, Local Superintendent
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FinalForms

Parent registration

How do I sign up?

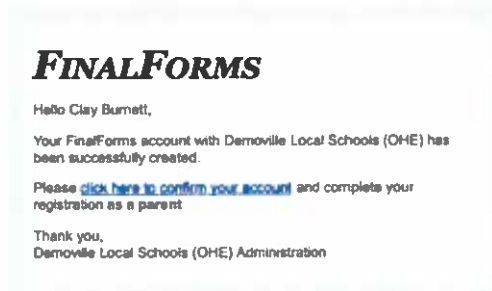
1. Go to: <https://rollinghills-oh.finalforms.com/>
2. Locate the parent icon and click **NEW ACCOUNT** below.



3. Type your **NAME**, **DATE OF BIRTH**, and **EMAIL**. Next, click **REGISTER**.

NOTE: You will receive an email within 2 minutes prompting you to confirm and complete your registration. If you do not receive an email, then check your spam folder. If you still can not locate the FinalForms email, then email support@finalforms.com informing our team of the issue.

4. Check your email for an **ACCOUNT CONFIRMATION EMAIL** from the FinalForms Mailman. Once received and opened, click **CONFIRM YOUR ACCOUNT** in the email text.



5. Create your new FinalForms password. Next, click **CONFIRM ACCOUNT**.
6. Click **REGISTER STUDENT** for your first child.

DONT FORGET TO SWITCH TO 2024-25 SCHOOL YEAR.

CLICK TO SWITCH TO 2024-25
REGISTRATION

And for more information on 2024-25

My Students

Manage your students within the system

+ Add Student



FinalForms

Registering a student

What information will I need?

Basic medical history and health information. Insurance company and policy number. Doctor, dentist, and medical specialist contact information. Hospital preference and contact information.

How do I register my first student?

IMPORTANT: If you followed the steps on the previous page, you may Jump to Step number 3.

1. Go to: <https://rollinghills-oh.finalforms.com/>
2. Click **LOGIN** under the Parent Icon.



3. Locate and click the **ADD STUDENT** button.
4. Type in the **LEGAL NAME** and other required information. Then, click **CREATE STUDENT**.
5. **If your student plans to participate in a sport, activity, or club**, then click the checkbox for each. Then, click **UPDATE** after making your selection. Selections may be changed until the registration deadline.
6. Complete each form and sign your full name (i.e. 'Jonathan Smith') in the parent signature field on each page. After signing each, click **SUBMIT FORM** and move on to the next form.

Form Signatures

Parent Signature: _____

Your signature MUST match your name: Clayton Burnett

Student Signature: _____

Student must log in to sign.

Submit Form [View this form](#)

7. When all forms are complete, you will see a 'Forms Finished' message.

IMPORTANT: If required by your district, an email will automatically be sent to the email address that you provided for your student that will prompt form your student to sign required forms.

How do I register additional students?

Click **MY STUDENTS**. Then, repeat steps number 3 through number 7 for each additional student.

How do I update information?

Log in at any time and click **UPDATE FORMS** to update information for any student.