

# **ROLLING HILLS LOCAL SCHOOL DISTRICT BOARD AGENDA**

## **SUPERINTENDENT**

Devvon Dettra

## **TREASURER**

Brandon Gregg

## **BOARD OF EDUCATION**

Brad Dudley

Mike Humphrey

Matt Motes

Darren Singleton

John Urdak

- I. Opening Ceremony
- II. Call to Order
- III. Roll Call
- IV. Accept Agenda
- V. Nomination and Election of 2023 BOE President
- VI. Nomination and Election of 2023 BOE Vice President
- VII. The Passing of the Chair Responsibility From President Pro Tem to the Elected
- VIII. Meeting Adjourn, sine die
- IX. Establishment of BOE 2023 Regular Meeting Times, Dates, Places
- X. Appoint OSBA Legislative Liaison
- XI. Appointment of BOE Committees
- XII. Appoint Treasurer and Secretary of the BOE for 2023
- XIII. Establishment of Service Fund
- XIV. Purchasing Agent Appointment
- XV. Designation of Official Newspaper
- XVI. Designation of Official Radio Station
- XVII. Designation of Public Records Training for the Board
- XVIII. Treasurer's Report
- XIX. Superintendent's Report
- XX. Executive Session
- XXI. Adjournment

January 12, 2023

**Organizational Meeting @ 6:00 p.m.**

Central Office



**I. OPENING CEREMONY**

The Lord’s Prayer and Pledge of Allegiance is offered for those that wish to participate.

**II. CALL TO ORDER – John Urdak, President Pro Tem**

**III. ROLL CALL – Brandon Gregg, Treasurer**

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**IV. ACCEPT AGENDA – Brandon Gregg, Treasurer**

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**V. NOMINATION AND ELECTION OF 2023 BOARD OF EDUCATION PRESIDENT**

\_\_\_\_\_ nominates \_\_\_\_\_ as President of the Rolling Hills Local Board of Education for calendar year 2023.

\_\_\_\_\_ nominates \_\_\_\_\_ as President of the Rolling Hills Local Board of Education for calendar year 2023.

It is recommended that nominations for President of the Rolling Hills Local Board of Education for calendar year 2023 be closed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

The vote for \_\_\_\_\_ as President:

\_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

The vote for \_\_\_\_\_ as President:

\_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**VI. NOMINATION AND ELECTION OF 2023 BOARD OF EDUCATION VICE PRESIDENT**

\_\_\_\_\_ nominates \_\_\_\_\_ as Vice President of the Rolling Hills Local Board of Education for calendar year 2023.

\_\_\_\_\_ nominates \_\_\_\_\_ as Vice President of the Rolling Hills Local Board of Education for calendar year 2023.

It is recommended that nominations for Vice President of the Rolling Hills Local Board of Education for calendar year 2022 be closed.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

The vote for \_\_\_\_\_ as Vice President:

\_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

The vote for \_\_\_\_\_ as Vice President:

\_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**VII. THE PASSING OF THE CHAIR RESPONSIBILITY FROM THE PRESIDENT PRO TEM TO THE ELECTED BOARD PRESIDENT.**

Whereupon, the President Pro Tem declared that \_\_\_\_\_ was elected President, and \_\_\_\_\_ was elected Vice President of the Rolling Hills Board of Education for the calendar year 2023.

**VIII. MEETING ADJOURN, SINE DIE - 2022**

President \_\_\_\_\_ declares the meeting adjourn, sine die.

**IX. ESTABLISHMENT OF BOARD OF EDUCATION 2023 REGULAR MEETING TIMES, DATES AND PLACES.**

It is recommended that the meeting times, dates, and place of the Rolling Hills Local Board of Education be established at \_\_\_\_\_ P.M., on \_\_\_\_\_ of each month, at the \_\_\_\_\_.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**X. APPOINT OSBA LEGISLATIVE LIAISON.**

\_\_\_\_\_ nominates \_\_\_\_\_ as the OSBA Legislative Liaison.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XI. APPOINTMENT OF BOARD OF EDUCATION COMMITTEES.**

It is recommended by the Local Superintendent that the following committees be recognized and that members of the Board be appointed for the calendar year 2023:

- 1. Policy - \_\_\_\_\_
- 2. Athletic - \_\_\_\_\_
- 3. Legislative/Student Achievement Liaison (1 Board Member) - \_\_\_\_\_
- 4. Mid-East CTC - \_\_\_\_\_
- 5. Personnel/Insurance/Negotiations - \_\_\_\_\_
- 6. Building & Grounds - \_\_\_\_\_
- 7. Audit - All Board Members
- 8. Community Outreach - \_\_\_\_\_
- 9. Business Advisory Committee - Superintendent

**XII. APPOINT BRANDON GREGG TREASURER AND SECRETARY OF THE BOARD OF EDUCATION FOR 2023.**

It is recommended that Brandon Gregg be appointed Treasurer and Secretary of the Board of Education for 2023.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XIII. ESTABLISHMENT OF SERVICE FUND.**

It is recommended that the following resolution be adopted:

RESOLUTION: That there be established a service fund according to the provisions of Ohio Revised Code Section 3315.15 in the amount of \$ \_\_\_\_\_. (\$5,000.00)

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XIV. PURCHASING AGENT APPOINTMENT.**

It is recommended that the Local Superintendent, Devvon Dettra, be appointed Purchasing Agent for 2023; to authorize the Treasurer to invest inactive funds and to request advances on local taxes and state funds as needed; authorize the Treasurer and Purchasing Agent to purchase within the limits of the appropriations; pay bills as they are presented, provided funds are available and to report monthly those bills and balances of the various accounts; authorize the Local Superintendent to employ personnel as needed on an emergency basis until next meeting for Board approval; authorize the Local Superintendent to approve professional leave and attendance at meetings within the limits of the appropriations and policy.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XV. DESIGNATION OF OFFICIAL NEWSPAPER.**

It is recommended that The Daily Jeffersonian, Cambridge, Ohio, be designated as the official newspaper for legal notices and advertising for 2023.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XVI. DESIGNATION OF OFFICIAL RADIO STATION.**

It is recommended that WCMJ 96 FM, Cambridge, Ohio, be designated as the official radio station for 2023.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XVII. DESIGNATION OF PUBLIC RECORDS TRAINING FOR THE BOARD.**

It is recommended that the Treasurer, Brandon Gregg, be designated as the official public records trainee for the entire board for 2023.

Motion \_\_\_\_\_  
Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**XVIII. TREASURER'S REPORT**

**XIX. SUPERINTENDENT'S REPORT**

**XX. EXECUTIVE SESSION**

**XXI. ADJOURNMENT**

Time: \_\_\_\_\_

Motion \_\_\_\_\_

Second \_\_\_\_\_

Roll Call: \_\_\_ Mr. Dudley; \_\_\_ Mr. Humphrey; \_\_\_ Mr. Motes; \_\_\_ Mr. Singleton; \_\_\_ Mr. Urdak

**Next Board Meeting: February \_\_\_, 2023 @ 6:30 p.m. (tentatively.)**