

ROLLING HILLS LOCAL SCHOOL DISTRICT BOARD AGENDA

SUPERINTENDENT

Devvon Dettra

TREASURER

Kandi Raach

BOARD OF EDUCATION

Brad Dudley

Mike Humphrey

Matt Motes

Darren Singleton

John Urdak

- I. Opening Ceremony
- II. Call to Order
- III. Roll Call
- IV. Accept Agenda & Addendum
- V. Public Participation
- VI. Treasurer's Report
- VII. Report's
- VIII. Old Business
- IX. Superintendent's Report
- X. Correspondence
- XI. Information Items
- XII. Executive Session
- XIII. Adjournment

November 17, 2022
Board Meeting @ 6:30 p.m.
Central Office



I. OPENING CEREMONY

The Lord's Prayer and Pledge of Allegiance is offered for those that wish to participate.

II. CALL TO ORDER – John Urdak, President

III. ROLL CALL - Kandi Raach, Treasurer

Roll Call: ___ Mr. Dudley; ___ Mr. Humphrey; ___ Mr. Motes; ___ Mr. Singleton; ___ Mr. Urdak

IV. ACCEPT AGENDA & ADDENDUM - Kandi Raach, Treasurer

Motion _____

Second _____

Roll Call: ___ Mr. Dudley; ___ Mr. Humphrey; ___ Mr. Motes; ___ Mr. Singleton; ___ Mr. Urdak

V. PUBLIC PARTICIPATION – John Urdak, President

A. Administrators Reports

- Brook Intermediate School - Shelly Sowers
- Byesville Elementary School - Gail Thomas
- Secrest Elementary School - Dawn Hare
- Meadowbrook Middle School - J.P. Wray - Doug Pfeffer
- Meadowbrook High School - Scott Golec - Jeff Wheeler
- Athletic Administrator - Jeff Wheeler
- Special Education Director - Jude Black
- Curriculum Director - Scott Baughman

B. Public Participants

VI. TREASURER'S REPORT - Kandi Raach, Treasurer

A. Approve of Minutes, as presented.

October 27, 2022 Regular Meeting

November 1, 2022 Special Meeting

November 4, 2022 Special Meeting

B. Approve of Financial Report, as presented.

October 2022

C. Approve the 5 Year Forecast for FY2023-2027, as presented.

D. Approve the Resolution transferring funds from General Fund to the Building Fund, as presented.

E. Approve Then & Now Certificate for Valid Purchase Orders greater than \$3,000.00:

<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>
221136	Renaissance Learning Inc.	\$4,072.50
221113	Ky Leigh Davis	\$12,000.00

Motion _____
 Second _____

Roll Call: ___ Mr. Dudley; ___ Mr. Humphrey; ___ Mr. Motes; ___ Mr. Singleton; ___ Mr. Urdak

VII. REPORTS

A. Standing Committees

- 1. Policy Matt Motes
 Mike Humphrey
- 2. Athletic Brad Dudley
 John Urdak
- 3. Legislative/Student Achievement Liaison (1 Board Member) Mike Humphrey
- 4. Mid-East CTC Mike Humphrey
- 5. Personnel/Insurance/Negotiations Matt Motes
 Darren Singleton
- 6. Building & Grounds Brad Dudley
 Darren Singleton
- 7. Audit All Board Members
- 8. Community Outreach John Urdak
 Mike Humphrey
- 9. Business Advisory Committee..... Superintendent

B. Supervisor Reports

- 1. Transportation/Maintenance Supervisor - Jason May
- 2. Food Service - Katie Finley

VIII. OLD BUSINESS

IX. SUPERINTENDENT'S REPORT - Devvon Dettra, Local Superintendent

A. Employment

It is recommended by the Local Superintendent and nominated by the Educational Service Center Superintendent (where applicable), that the mentioned personnel be employed for the term indicated and at the existing salary schedule, pending certification (where applicable) and BCI background check (where applicable).

Ansberry, Debra, Substitute Cook, effective 10/28/22, 1 year, 2022-23 school year.

Bowland, Jessie, Colts Club Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year, paid by the DD grant.

Braun, Ken, Assistant Head Girls Basketball Coach, 1 year, 2022-23 school year, effective 11/01/22, step 1.

Millhone, John, Assistant Boys Basketball Coach, 1 year, 2022-23 school year, effective 11/03/22, step 7+.

Nichols, Brittaney, High School Science Teacher, effective 10/24/22, 1 year, 2022-23 school year, Bachelors, step 0.

Patterson, Jerad, Assistant Wrestling Coach, 1 year, 2022-23 school year, effective 11/11/22, step 3.

Poland, Alexis, Paraprofessional, 1 year, 2022-23 school year, effective 11/14/2022, step 1.

Rost, Jan, Colts Club Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year, paid by the DD grant.

Stone, Jerry, Volunteer Wrestling Coach, 1 year, 2022-23 school year, effective 11/11/22.

B. Accept the following resignation(s):

Craig Welsch, Teacher, effective 10/31/2022

Jessica McVey, Cook, effective 11/15/22

Brittaney Nichols, High School Science Teacher, effective 7/31/23

C. Accept the following retirement(s):

Wendy Browning, Teacher, tentatively 5/31/2023

D. Approve the request to travel abroad from the Meadowbrook FFA program, as presented.

E. Approve the MOU between Rolling Hills Local School District and the Rolling Hills Education Association, concerning Year 3 and Year 4 Mentors, as presented.

- F. Approve the Scope and Fee Proposal from V2Architects to provide design development phase services for the Rolling Hills Student Health and Activity Center, as presented.**
- G. Approve the recommendation to change the District Calendar to reflect the following: Tuesday, November 22, 2022 - 2 Hour Early Dismissal then 1-7 PTC
Wednesday, May 17, 2023 - 2 Hour Early Dismissal**
- H. Adopt the Ohio School District Nutrition Standards, as presented.**
- I. Non-renew all fall coaches for 2022-23 school year.**

Motion _____

Second _____

Roll Call: ___ Mr. Dudley; ___ Mr. Humphrey; ___ Mr. Motes; ___ Mr. Singleton; ___ Mr. Urdak

X. CORRESPONDENCE

XI. INFORMATION ITEMS

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

Out: _____

Motion _____

Second _____

Roll Call: ___ Mr. Dudley; ___ Mr. Humphrey; ___ Mr. Motes; ___ Mr. Singleton; ___ Mr. Urdak

Next Board Meeting: December 15, 2022 @ 6:30 p.m. (tentatively)

I. OPENING CEREMONY 10-27-22-I

The Lord's Prayer and Pledge of Allegiance was offered in the organizational meeting.

II. CALL TO ORDER - John Urdak, President 10-27-22-II

III. ROLL CALL - Kandi Raach, Treasurer 10-27-22-III

The Rolling Hills Local Board of Education met in regular session on Thursday, October 27, 2022 at 6:30 p.m. at the Rolling Hills Administrative Building. The following Board Members were present: President John Urdak, Board Members Brad Dudley, Mike Humphrey, Matt Motes, and Darren Singleton. Superintendent Devvon Dettra and Treasurer Kandi Raach as well as others were also attended.

IV. ACCEPT AGENDA AND ADDENDUM - Kandi Raach, Treasurer 10-27-22-IV

Mr. Darren Singleton accepted the agenda and addendum and seconded by Mr. Matt Motes.

Roll Call: Mr. Singleton, yes; Mr. Motes, yes; Mr. Dudley, yes; Mr. Humphrey, yes; and John Urdak, yes. Motion carried.

V. PUBLIC PARTICIPATION - John Urdak, President 10-27-22-VII

A. Administrators Reports

- **Brook Intermediate School – Shelly Sowers**
Not present.
- **Byesville Elementary School – Gail Thomas (and Jude Black)**
Gail and Jude recognized Bea Bates with her Golden Apple award from The Guernsey County Board of Developmental Disabilities. We are proud of Bea and all the years she has served the students of Rolling Hills. She touches multiple lives every day.
- **Secrest Elementary School - Dawn Hare**
Not present.
- **Meadowbrook Middle School – J.P. Wray & Doug Pfeffer**
Not present.
- **Meadowbrook High School – Scott Golec & Jeff Wheeler**
Jeff shared information about the Social Emotional Team building with all the students that occurs once a month. There are updates to the MHS Twitter and website. Red Ribbon week was this week and each day had a different theme. Many staff and students participated. The First student advisory meeting is next week. College Application Week was in October. The high school is gearing up for Colt Christmas and Band has State competition this weekend.
- **Athletic Administrator - Jeff Wheeler**
Jeff stated Volleyball play in the District Finals this Saturday. One of the Boys Cross Country, Kendell West, qualified for Regionals and all the Girls Cross Country team qualified for Regionals. Winter sports begin now also.
- **Special Education Director - Jude Black**
Presented with Gail.
- **Curriculum Director - Scott Baughman**
Not present.

B. Public Participants

VI. TREASURER'S REPORT - Kandi Raach, Treasurer 10-27-22-VI

- A. Approved of Minutes, as presented.** 10-27-22-VI-A-M-1
September 22, 2022 Regular Meeting
- B. Approved of Financial Report, as presented.** 10-27-22-VI-B-M-1
September 2022
- C. Approved the META Life Insurance renewal, as presented.** 10-27-22-VI-C-M-1

D. Approved changing an advance from, General Fund to Band Support Fund, to transfer from 6/30/2012. 10-27-22-VI-D-M-1

E. Recommend transferring the following funds from the General Fund to: 10-27-22-VI-E-M-1
 Athletic Support Fund (300 9399) \$22,702.67
 Band Support Fund (300 9499) \$2,656.14

F. Approve Then & Now Certificate for Valid Purchase Orders greater than \$3,000.00: 10-27-22-VI-F-M-1

<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>
220619	Riddell All American Sports	\$7,508.26
220766	Newsela Inc.	\$18,000.00
220925	American Electric Power	\$9,519.86
220731	CP-DBS LLC.	\$3,285.00
220755	Meighen Electric Inc.	\$4,253.44
220988	Truck Sales and Services	\$93,689.00
220972	RJ Wright & Sons LTD.	\$22,661.32
220909	World's Finest Chocolate Inc.	\$13,295.00
220839	Works International Inc.	\$3,500.00
220908	ECOESC	\$178,222.26
220920	Christian Children's Home of Ohio	\$3,400.00
220970	Xerox Corporation	\$4,044.07
220960	RFG Associates, Inc.	\$12,500.00

G. Approve the resolution self-certifying \$50,000.00 Micro-purchase threshold for use of federal funds, as presented. 10-27-22-VI-G-M-1

H. Accept the personal day payout and resignation of Kandi Raach, as presented. 10-27-22-VI-H-M-1

Motion by Mr. Mike Humphrey and second by Mr. John Urdak.

Roll Call: Mr. Humphrey, yes; Mr. Urdak, yes; Mr. Dudley, yes; Mr. Motes, yes; and Mr. Singleton, yes. Motion carried.

VII. REPORTS

10-27-22-VII

A. Standing Committees

10-27-22-VII-A

1. Policy Matt Motes
Mike Humphrey
Nothing.
2. Athletic Brad Dudley
Darren Singleton
Cross Country meet was successful.
3. Legislative/Student Achievement Liaison (1 Board Member) Mike Humphrey
Nothing.
4. Mid-East CTC Mike Humphrey
Nothing.
5. Personnel/Insurance/Negotiations Matt Motes
John Urdak
Nothing.

- 6. Building & Grounds Brad Dudley
Darren Singleton
Met with Skinner on ground work concerned with lighting. Now fixed.
- 7. Audit All Board Members
Full swing audit season.
- 8. Community Outreach Brad Dudley
Mike Humphrey
PR during streaming of games.
- 9. Business Advisory Committee..... Superintendent
Nothing.

B. Supervisors Report 10-27-22-VII-B

- 1. Transportation/Maintenance Supervisor.....Jason May
Jason thanked Mr. Dettra for his patience while ironing out the bussing issues. He thanked the staff for their help getting the program up and running. He thanked the board for approving the sign-on bonus to drivers and it helped with finding staff. New routes were created and they are actively looking into security cameras for busses. The current quote for those cameras is \$31,000.00. Mr. Urdak thanked Jason for doing a great job in his new role.
- 2. Food Service.....Katie Finley
Not present.

VIII. OLD BUSINESS 10-27-22-VIII-A-M-1

IX. SUPERINTENDENT'S REPORT - Devvon Dettra, Superintendent

A. Employment 10-27-22-IX-A-M-1

It is recommended by the Local Superintendent and nominated by the Educational Service Center Superintendent (where applicable), that the mentioned personnel be employed for the term indicated and at the existing salary schedule, pending certification (where applicable) and BCI background check (where applicable).

- Andrews, Mike, Volunteer Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year.
- Blattner, Jennifer Year 2 Resident Educator Mentor, effective 8/15/22, 1 year, 2022-23 school year, step 7+.
- Clendening, Jessica, Substitute Secretary, effective 8/17/2022, 1 year, 2022-23 school year.
- Conrad, Kayla, Substitute Cook, Substitute Custodian, and Substitute Secretary, effective 9/22/22, 2022-23 school year.
- Dalton, Matt, Weight Room Monitor - 2nd 9 weeks, effective 10/24/22, 1 year, 2022-23 school year, step 3.
- Jackson, Jay, Volunteer Girls Basketball Coach, effective 10/24/22, 1 year, 2022-23 school year.
- Jerrett, Teryn, Head Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year, step 6.
- Kackley, Debbie, Year 1 Resident Educator Mentor, effective 8/15/22, 1 year, 2022-23 school year, step 3.
- Kunkle, Darian, Substitute Cook, Substitute Custodian, Substitute Secretary, effective 10/20/22, 1 year, 2022-23 school year.
- Lynch, Rick, Volunteer Girls Basketball Coach, effective 10/21/22, 1 year, 2022-23 school year.
- Marston, Jhama, Assistant Girls Basketball Coach, effective 10/21/22, 1 year, 2022-23 school year, step 3.
- Masinelli, Alex, Middle School Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year, step 1.
- McMananway, Ashley, Middle School Girls Basketball Coach, effective 10/21/22, 1 year, 2022-23 school year, step 1.
- McVey, Jennifer, 2.5 Hour Cook at MHS, effective 10/13/22, 2022-23 school year, step 1.
- Miles, Chris, Head Girls Basketball Coach, effective 10/21/22, 1 year, 2022-23 school year, step 2.
- Miley, Angela, Bus Driver, effective 10/10/2022, 2022-23 school year, step 1, pending credentials.
- Myers, Kristine, Volunteer Girls Basketball Coach, effective 10/24/22, 1 year, 2022-23 school year.
- Nichols, Andrew, Assistant Head Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year, step 2.
- Patterson, Michael, Assistant Wrestling Coach, effective 11/11/22, 1 year, 2022-23 school year, step 4.

Patterson, Zack, Head Wrestling Coach, effective 11/11/22, 1 year, 2022-23 school year, step 4.
 Peach, Tracy, Half-Athletic Secretary/Half-High School Secretary, effective 9/28/22, 1 year, 2022-23 school year, step 5.
 Schwieterman, Dan, Volunteer Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year.
 Shriver, Krista, Volunteer Girls Basketball Coach, effective 10/21/22, 1 year, 2022-23 school year.
 Starr, Julie, Year 1 Resident Educator Mentor, effective 8/15/22, 1 year, 2022-23 school year, step 4.
 Stevens, Cassie, Year 2 Resident Educator Mentor, effective 8/15/22, 1 year, 2022-23 school year, step 7+.
 Thornberry, Marshall, Assistant Wrestling Coach, effective 11/11/22, 1 year, 2022-23 school year, step 4.
 Webster, Drew, Volunteer Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year.
 Wetzler, Shannon, Year 1 Resident Educator Mentor, effective 8/15/22, 1 year, 2022-23 school year, step 5.
 Wolverton, Logan, Middle School Boys Basketball Coach, effective 10/28/22, 1 year, 2022-23 school year, step 1.
 Wolverton, Tori, Middle School Girls Basketball Coach, effective 10/24/22, 1 year, 2022-23 school year, step 2.

- B. **Approved the NEOLA update concerning “as needed” epinephrine pens, as presented.** 10-27-22-IX-B-M-1
- C. **Accepted the following donations:** 10-27-22-IX-C-M-1
 - \$108.00 from The 821 Carryout to Brook Intermediate.
 - \$2,250.00 from Mr. Glen Roe to the Meadowbrook FFA Program.
- D. **Approved the MOU between the OAPSE Union and the Rolling Hills Local School District changing a specific classification title, as presented.** 10-27-22-IX-D-M-1
- E. **Approved Meadowbrook Middle School boys and girls indoor track as a school sponsored non-recognized sport.** 10-27-22-IX-E-M-1
- F. **Accepted the following resignation(s):** 10-27-22-IX-F-M-1
 - Karen Hatcher, Bus Driver, effective 9/22/22.
 - Boso, Angela, Paraprofessional, effective 11/4/2022.
- G. **Approved the Resolution between Surgent Construction and the Rolling Hills Local School concerning the Student Health and Activity Center, as presented.** 10-27-22-IX-G-M-1
- H. **Approved the Resolution between V2A and the Rolling Hills Local School concerning the Student Health and Activity Center, as presented.** 10-27-22-IX-H-M-1

Motion by Mr. Darren Singleton and second by Mr. Mike Humphrey.

Roll Call: Mr. Singleton, yes; Mr. Humphrey, yes; Mr. Dudley, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

- X. **CORRESPONDENCE** 10-27-22-X
- XI. **INFORMATION ITEMS - Devvon Dettra, Superintendent** 10-27-22-XI
 - Bea Bates, Pro-Golden Apple Award from GCBDD.
 - Moved the November Meeting to November 17th, December’s to December 15th and January’s (both Organizational and Regular meetings) to January 12th.
 - Scheduled a Special Meeting, November 1st at 5:00 PM, to interview for Treasurer.
 - Donation and recognition in memory of Carol Humphrey. Discussion was held to retire her seat in the gym.
- XII. **EXECUTIVE SESSION - To consider matters required to be kept confidential by federal law or regulations or state statutes and to consider the employment of a public employee or official.** 10-27-22-XII

In: 7:17 p.m.

Motion by Mr. Matt Motes and second by Mr. Darren Singleton.

Roll Call: Mr. Motes, yes; Mr. Singleton, yes; Mr. Dudley, yes; Mr. Humphrey, yes; and Mr. Urdak, yes. Motion carried.

Out: 7:59 p.m.

Motion by Mr. Brad Dudley and second by Mr. Darren Singleton.

Roll Call: Mr. Dudley, yes; Mr. Singleton, yes; Mr. Humphrey, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

XIII. ADJOURNMENT: Out at 8:00 p.m.

10-27-22-XIII

Motion by Mr. Brad Dudley and second by Mr. Darren Singleton.

Roll Call: Mr. Dudley, yes; Mr. Singleton, yes; Mr. Humphrey, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

Next Board Meeting: November 17, 2022 @ 6:30 p.m. at Central Office.

I. OPENING CEREMONY 11-1-22-I

Mr. Darren Singleton motioned to skip the opening ceremony and seconded by Mr. Matt Motes.

Roll Call: Mr. Singleton, yes; Mr. Motes, yes; Mr. Dudley, yes; Mr. Humphrey, yes; and Mr. Urdak, yes. Motion carried.

II. CALL TO ORDER - John Urdak, President 11-1-22-II

III. ROLL CALL - Kandi Raach, Treasurer 11-1-22-III

The Rolling Hills Local Board of Education met in special session on Tuesday, November 1, 2022 at 5:00 p.m. at the Rolling Hills Administrative Building. The following Board Members were present: President John Urdak, Board Members Brad Dudley, Mike Humphrey, Matt Motes and Darren Singleton. Superintendent Devvon Dettra and Treasurer Kandi Raach as well as others were also in the meeting attendance.

IV. ACCEPT AGENDA - Kandi Raach, Treasurer 11-1-22-IV

Mr. Darren Singleton accepted the agenda and addendum and seconded by Mr. Mike Humphrey.

Roll Call: Mr. Singleton, yes; Mr. Humphrey, yes; Mr. Dudley, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

V. EXECUTIVE SESSION - To consider the employment of a public employee or official. 11-1-22-V

In: 5:06 p.m.

Motioned by Mr. Darren Singleton and seconded by Mr. Brad Dudley.

Roll Call: Mr. Singleton, yes; Mr. Dudley, yes; Mr. Humphrey, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

Out: 7:35 p.m.

Motioned by Mr. Darren Singleton and seconded by Mr. Mike Humphrey.

Roll Call: Mr. Singleton, yes; Mr. Humphrey, yes; Mr. Dudley, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

VI. ADJOURNMENT 11-1-22-VI

Out: 7:37 p.m.

Motioned by Mr. Darren Singleton motioned and seconded by Mr. Mike Humphrey.

Roll Call: Mr. Singleton, yes; Mr. Humphrey, yes; Mr. Dudley, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

Next Board Meeting: November 17, 2022 @ 6:30 p.m. (tentatively) at Central Office.

I. OPENING CEREMONY 11-4-22-I

Mr. Mike Humphrey motioned to skip the opening ceremony and seconded by Mr. Matt Motes.
Roll Call: Mr. Humphrey, yes; Mr. Motes, yes; Mr. Dudley, yes; and Mr. Urdak, yes. Motion carried.

II. CALL TO ORDER - John Urdak, President 11-4-22-II

III. ROLL CALL - Devvon Dettra, Superintendent (The Superintendent will be the Designee Secretary for this meeting only.) 11-4-22-III

The Rolling Hills Local Board of Education met in special session on Friday, November 1, 2022 at 6:00 p.m. at the Rolling Hills Administrative Building. The following Board Members were present: President John Urdak, Board Members Brad Dudley, Mike Humphrey, and Matt Motes. Superintendent Devvon Dettra as well as others were also in the meeting attendance.

IV. ACCEPT AGENDA - Devvon Dettra, Superintendent 11-4-22-IV

Mr. John Urdak accepted the agenda and seconded by Mr. Matt Motes.
Roll Call: Mr. Urdak, yes. Mr. Motes, yes; Mr. Dudley, yes; and Mr. Humphrey, yes. Motion carried.

V. HIRE TREASURER John Urdak, President 11-4-22-V

To hire Brandon Gregg, Treasurer for the Rolling Hills Local School District, effective 11/21/2022 - 7/31/2023, as presented.

Motioned by Mr. Brad Dudley and seconded by Mr. Mike Humphrey.
Roll Call: Mr. Dudley, yes; Mr. Humphrey, yes; Mr. Motes, yes; and Mr. Urdak, yes. Motion carried.

VI. ADJOURNMENT 11-4-22-VI

Out: 6:08 p.m.

Motioned by Mr. Matt Motes motioned and seconded by Mr. Mike Humphrey.
Roll Call: Mr. Motes, yes; Mr. Humphrey, yes; Mr. Dudley, yes; and John Urdak, yes. Motion carried.

Next Board Meeting: November 17, 2022 @ 6:30 p.m. (tentatively) at Central Office.