

Application # \_\_\_\_\_

**2022-23**

**ROLLING HILLS LOCAL SCHOOL DISTRICT  
ATTN: ALLISON GARNER  
PO BOX 38  
BYESVILLE, OH 43723**

**INTERDISTRICT OPEN ENROLLMENT APPLICATION FORM FOR 2022-23 SCHOOL YEAR**

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_  
First Middle Last

Date of Birth: \_\_\_\_\_ Birth City & State: \_\_\_\_\_

Race: 1. Is the student Hispanic/Latino? \_\_\_\_\_ Yes/No  
2. Which of the five racial groups applies to the student? Check all that apply:  
\_\_\_\_\_ American Indian/Alaska Native, \_\_\_\_\_ Asian, \_\_\_\_\_ Black or African American,  
\_\_\_\_\_ Native Hawaiian or other Pacific Islander, \_\_\_\_\_ White.

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_ New Address Effective Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip code

Phone Number: \_\_\_\_\_

Grade level of student for the 2021-22 school year: \_\_\_\_\_  
Grade level of student for the 2022-23 school year: \_\_\_\_\_  
**NOTE: Kindergarten students are to report to their district of residence the first week of school.**

What special program(s), if any, is the student enrolled in? \_\_\_\_\_

What building do you wish to attend, if possible? \_\_\_\_\_

School District of residence: \_\_\_\_\_ County: \_\_\_\_\_

Reason for leaving district of residence: \_\_\_\_\_  
If wanting to enroll for specific high school courses or special classes, list desired classes.

Have you ever been suspended or expelled from school for 10 or more consecutive days this present school year? \_\_\_\_\_ Yes \_\_\_\_\_ No

**APPLICATION FORM MUST BE RECEIVED BY APRIL 30<sup>TH</sup> AT THE ABOVE ADDRESS.  
(Requests will be acted upon by June 15<sup>th</sup>)**

I have read and understand the policy and my signature authorized the district to receive and review the student's records. False information can be grounds for denial of participation.

\_\_\_\_\_  
Parent/Guardian's Signature

\*\*\*\*\*

**(FOR OFFICE USE ONLY)**

Received by: \_\_\_\_\_ Time: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Rejected by: \_\_\_\_\_

Comments/Reasons: \_\_\_\_\_

No student shall be denied admission to the Rolling Hills Local School District or to a particular course or instructional program or otherwise discriminated against for reason of race, color, national origin, sex, or any other bias of unlawful discrimination.

**ROLLING HILLS LOCAL SCHOOL DISTRICT  
INFORMATION FOR PARENTS**

**INTERDISTRICT OPEN ENROLLMENT**

Rolling Hills Local School District's Board of Education has adopted the following resolution:

Rolling Hills Local School District will participate in Interdistrict Open Enrollment as prescribed by S.B. 140, and the Ohio Department of Education.

Guidelines for students transferring to a district participating in the Interdistrict Open Enrollment Program are as follows:

1. The application for interdistrict enrollment must be submitted on the official receiving school district's Interdistrict Open Enrollment Application from beginning April 1<sup>st</sup> and ending April 30<sup>th</sup> to the Superintendent's Office of the receiving district.\*
2. Applications must be submitted for each student separately, and annually.
3. Acceptance of students is at the discretion of the participating district, in accordance with the district's policies and guidelines.
4. The Rolling Hills Local School District will accept no responsibility for any transportation of students participating in this project, unless it is deemed practical and reasonable by the administration.
5. This policy shall be reviewed annually by the Board to determine whether to adopt a resolution to continue the policy or to rescind Interdistrict Open Enrollment. The board reserves the right to modify the conditions under which Interdistrict Open Enrollment would continue for any particular program, classroom, or school.
6. If there are any questions, contact the Board of Education Office at 740-432-5370.

\*NOTE: Be sure you know the time frame for submitting an application to the district of choice. This may differ from district to district.

**ROLLING HILLS LOCAL BOARD OF EDUCATION POLICY  
ADMISSION OF INTERDISTRICT TRANSFER STUDENTS**

The Rolling Hills Local Board of Education believes that a student, under certain prescribed circumstances, benefits from an interdistrict open enrollment policy. The Board will permit interdistrict transfer students to apply for attendance in the district based upon criteria established by the school administration as outlines in the Interdistrict Open Enrollment Guidelines.

The specific criteria shall be consistent with State law and shall include:

1. Application procedures, including deadlines for application and notification of students as well as adjacent District Superintendents when an application is approved.
2. Procedures for admitting applicants from other districts include, but are not limited to:
  - a. Establishing District capacity limits by grade level, school building and educational program which will be determined annually;
  - b. Requiring that resident student have preference over first-time applicants;
  - c. Placing no requirements or academic, athletic, artistic, or extracurricular skills, proficiency in the English language or applying students;
  - d. Limiting no handicapped students, unless services required in an IEP are not available in the District.
  - e. Rejecting an applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled by the adjacent district for 10 consecutive days or more in the term for which admission is sought or in the term immediately preceding the term for which admission is sought;
  - f. Insuring that an appropriate racial balance is maintained in the District schools;
  - g. Tuition students who have been attending Rolling Hills Local Schools for the past year will have preference over first-time applicants.

**ROLLING HILLS LOCAL SCHOOL DISTRICT  
INTERDISTRICT OPEN ENROLLMENT**

The Rolling Hills Local School District Board of Education believes that a student should, under certain prescribed circumstances, benefit from an interdistrict open enrollment policy. Guidelines for the transfer of students, based upon policy established by the schools and in conjunction with recommendations from officials of the Ohio Department of Education, are listed below.

1. Any application for an interdistrict transfer must be submitted to the Superintendent's Office of the student's intended district of enrollment beginning April 1<sup>st</sup> and ending April 30<sup>th</sup>. Applications will be acted upon by June 15<sup>th</sup>. Parents must indicate acceptance of transfer on or before June 30<sup>th</sup>. One application must be submitted each year of each student who requests an interdistrict transfer. Copies of application and approvals shall be provided to the Superintendent's office of the student's district of residence. **The receiving district reserves the right to assign the building.**
2. Interdistrict transfer will be permitted if the enrollment of the grade level, class level and building level being requested at the receiving district does not exceed the following: (Enrollment limits for grade levels may change each year.)

<u>Grade</u>	<u>School</u>	<u>Grade level enrollment limit</u>
K-2	Byesville, Secrest	20 per class
3	Brook	24 per class
4-5	Brook	25 per class
6-7-8	Meadowbrook Middle	175 (total for each grade level)
9-12	Meadowbrook High	650 total students

Special Education Units – 8 students below state established caps.

CLASS SIZES TO BE ESTABLISHED ANNUALLY BY THE BOARD OF EDUCATION.

The enrollment figures are for open enrollment guidelines and are not caps set for district class sizes for native students residing in the district.

3. No student, once accepted in that school year by the receiving district, will be displaced, should enrollment exceed the limits stated above.
4. Enrollment in a special program, i.e., gifted, learning disabilities and developmentally handicapped, severe behavioral handicapped, etc., will dictate which building s student must attend, as the units may be cooperative among several districts and may not be housed in the child's district of residence. Acceptance into a special program will follow established guidelines.
5. Students with handicapping conditions may be rejected for interdistrict transfer if the services described in the student's Individual Educational Plan (IEP) are not available in the receiving district's schools. Enrollment limits per special education units shall not be exceeded. This native (home) school district remains responsible for decisions regarding the handicapped student's educational program.

6. Districts are not required to institute any special education programs to serve transfer students.
7. Ohio High School Athletic Association eligibility guidelines will be in effect. (See attached OHSAA rule.)
8. Students with discipline problems may be rejected for interdistrict transfer only if they have been suspended or expelled by the sending district for 10 consecutive days or more in the current term or school year application is made.
9. Applicants shall be considered on a first-come first-served basis, annually, with an assurance that native students will not be displaced and participants in the previous year's program will be given preference. Enrollment levels will determine annual approval (i.e., approval one year does not guarantee approval in the future.)
10. Applicants may be rejected if the racial balance of either sending or the receiving school district would be negatively impacted.
11. Participating districts will accept no responsibility for the transportation of students to other districts, unless it is deemed practical by the administration.
12. All approved transfers are in effect for the entire school year. The policy may be discontinued at the discretion of the participating Boards of Education.
13. With local policy or negotiated agreements, district's employee's student(s) will be considered resident students.
14. Applications received after the designated dates **may** be considered on an individual basis, if extenuating circumstances exist. Examples include change in residence from outside Ohio, family divorce or separation, family disruption, etc.

Legal Reference: ORC 3313.64, 3313.65 and 3313.98

ROLLING HILLS LOCAL SCHOOL DISTRICT

ADOPTION: March 17, 1993

**OHIO HIGH SCHOOL ATHLETIC ASSOCIATION GUIDELINES**  
**2018-2019 SCHOOL YEAR**

BYLAW 4, SECTION 7. TRANSFER

4-7-3 If a student transfers after the first day of the student's ninth grade year from a non-public school to a public school, from a public to a non-public school, from a public to a public school, or from a non-public to a non-public school, the student will be ineligible for one year from the date of enrollment.

*Exception 1* – If the parents or legal guardian changes residence from one public school district to another public school district, the student may enroll in either the public school within the boundaries of that public school district that includes the residence of the parents or legal guardian or any non-public school, and be immediately eligible insofar as transfer is concerned.

*Exception 2* – A student who has completed the eighth grade and whose parents or legal guardian reside in the state of Ohio may enroll in any high school and be eligible.