

**East Central Ohio Educational Service Center
Business Advisory Council Plan
School Year 2020-20219 (draft)
December 1, 2020**

Mission:

The East Central Ohio Educational Service Center (ECOESC) Business Advisory Council will support the Member Districts, Community, Industry, and Higher education in teaching and igniting students to create better futures for themselves and their communities by providing strategic guidance in how to achieve the team's mission statement and main objectives.

"Helping Schools Help Children". This purpose will be evaluated at the first meeting of each year and subsequent meetings to ensure that it is current, given the evolving nature of ECOESC and its BAC. Current trends in the local industry and economy will be evaluated and each member will have meaningful input toward the BAC Plan.

Membership:

2020-2021 East Central Ohio Educational Service Center

Member	Company- Location	SD/ IHE/ BUSINESS TYPE
Bob Alsept	Buckeye Career Center	SCHOOL DIST
A.J. Barnes	Hull Engineering	ENGINEERING
David Brand	New Philadelphia Schools	SCHOOL DIST
Dan Christian	ECOESC – Career Navigator Belmont Co.	WORKFORCE DEV.
Dan Coffman	Cambridge City Schools	SCHOOL DIST.
Derek Conrad	Rea & Associates – Tuscarawas & Guernsey Co.	ACCOUNTING
Paul Dyksoorn	Kent State -Tuscarawas, Engr. Technology Dir.	IHE
Ed Good	Mead Township Trustee; Jobs & Family Services	WORKFORCE DEV / GOV
Kathleen Good	Southeast Region Chief Administrator Tech Prep	IHE
Todd Herman	Conotton Valley Union Local School District	SCHOOL DISTRICT
Justin Higgenbotham	New Towne Mall	RETAIL / COMM. PROP.
Angela Hicks	ECOESC / Shadyside School District	SCHOOL DISTRICT
Aaron Kuntzman	Peterman Plumbing- Tuscarawas Co.	INDUSTRIAL TRADES
Randy Lucas	ECOESC – Superintendent	SCHOOL DISTRICT
Mark Murphy	Tusky Valley Local School District	SCHOOL DISTRICT
Kim Nathan	Dover City Schools	HEALTH CARE
Lovel Quinn	Cambridge City Schools	CAREER DEV.
Andrew Reeves	Eleet Cryogenics – Tuscarawas Co.	MANUFACTURING
Brian Rentsch	Claymont School District	SCHOOL DISTRICT
Brent Ripley	Bridgeport School District	SCHOOL DISTRICT
Richard Schoene	Belmont Harrison Career Center	SCHOOL DISTRICT
Gary Sears	Eleet Cryogenics Tuscarawas Co.	MANUFACTURING
A.J. Smith	Hull Engineering	ENGINEERING
Sarah Spies	ECOESC – Programming & Communications Coord.	SCHOOL DISTRICT
Trever Strawn	Bourque Sales & Service – Belmont Co.	SALES & SERVICE
Jeremy Vittek	Belmont College	IHE
Justin Wallace	Wallace & Associates – Tuscarawas Co.	FINANCIAL SERVICES

Meetings Held: East Central Ohio Education Service Center

Date 1: September 29, 2020	Date 2: December 1, 2020
Date 3: February 22, 2021	Date 4: May 3, 2021

Responsibilities

Business advisory councils foster cooperation among schools, businesses and the communities they serve. This work ensures that the work of educators aligns with the needs of businesses. This cooperation can make a local education system more aware of the local labor market; promote work-based experiences within businesses; and help students prepare for successful learning and employment opportunities. Business advisory councils include regional business leaders who are familiar with business and industry needs. Members partner with district leaders to plan and carry out the council's work.

The Business Advisory Council (BAC) is responsible for:

1. To advise local school districts on changes in the economy and job market and the area in which future jobs are most likely to be available;
2. To advocate for the employment skills most critical to business and industry and the development of curriculum to teach these skills;
3. To aid and support local school districts by offering suggestions for developing a working relationship among businesses, labor organizations and educators.

Additionally, Business Advisory Board members may be requested to participate in other events throughout the year. Such events include:

- Networking events open to the public
- Presentation team selection events and practice presentations
- Events requiring facilitators, mentors, judges, etc.
- Events entailed in participation on BAC committees
- Other events as scheduled

Delineation of Employment Skills:

- Goal / Expected Outcome: Increase awareness of in demand jobs skills / Disseminate information to school districts**

Action Steps	Responsible	Deadline	Resources	Potential Barriers	Result
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Provide Review of Programs and in demand jobs and skills required including soft skills	Randy Lucas & ESC Staff & BAC Members	2020-2021 school year	OMJ website; info from J&FS; input from members	Attendance at meetings;	Information obtained to be shared with school districts
Survey BAC members twice per year	Randy Lucas & ESC Staff	2020-2021 year	On Line Survey Tools	Response from members	Information to be shared with school districts
Compile results and release to school districts as available	Randy Lucas, ESC Staff, BAC Members	2019-2020 school year	Email and possible presentation to school districts	Time and awareness	Information to be shared with school districts

ECOESC Employment Skills Plan – Overview

The goal of the ECOESC Employment Skills Program is to have the members of the BAC work in conjunction with Jobs and Family Services and Ohio Means Jobs website to keep track of in demand jobs in the region. At every meeting report what jobs are in demand and have the BAC give ideas on skills set that are required for those particular jobs. In addition, survey the BAC twice per year on what they are seeing in their job market and what skill set they are needing to grow their business. Report that information back to the school districts.

Development of Curriculum to Instill Employment Skills:

2. **Goal / Expected Outcome:** Implement a change to the *ECOESC Middle School Virtual Job Shadowing Program in Tuscarawas County to a virtual experience*

Action Steps	Responsible	Deadline	Resources	Potential Barriers	Results
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Provide Review of Program	Randy Lucas & ESC Staff	2020-2021 school year	Time, Attendance of Superintendents,	Internet Access by students, participation by school districts	7 th and 8 th grade students have access to virtual job shadows
Introduce On Line Programs to allow MS Students to Job Shadow Virtually to all MS students in participating districts	Randy Lucas & ESC Staff	2020-2021 School year	Time to meet with teachers to explain and for students to engage in the program	Internet access, time, student participation due to virtual burnout	Students learn about careers they are interested in
Add additional districts that participate in the MS Job Shadowing program	Randy Lucas, ESC Staff, BAC Committee Members	2020—2021 school year	Superintendents, Teachers, Guidance Counselors	May be challenging to get MS students to commit to program	Increase the number of participating districts by at least 1 school district

ECOESC JOB SHADOWING PROGRAM - Overview

The goal of the ECOESC Job Shadowing Program is to provide college and career readiness and career connections opportunities for middle school students through exploration of potential career interests in multiple career pathways.

3. Goal / Expected Outcome: Rising Manufacturers Scholars Program in Tuscarawas County/ Provide / mentoring process for up 12 middle school students with barriers.

Action Steps	Responsible	Deadline	Resources	Potential Barriers	Result
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Contuation of Program 1 st Cohort from 2019-2020 school year	Paul Dykshoorn	Year ending 2021	Internet as program will be virtual; new mentors from KSU-Tusc	Making connections vitually with students may be difficult	Students connect and stay engaged with program
Keep connectivity with students	Paul Dykshoorn; School Administrator s; teachers		Teachers may have to be more engaged to help students with virtual projects	Teachers / Adminstrators time	Students actively participate
Establsih Virtaul projects	Paul Dyskhoorn	Winter / spring 2021	Use of NASA 's on line projects; recommndations from BAC members in industry	May be challenging to go from hands-on to virtual	Maintain enrollment in the RSMP
Identify 1 business partner per participating district (to sponsor at least 1 student)	District Superintende nts	2020-2021 school year	Assistance from ESC staff & BAC to coordinate communication, etc.	Getting businesses to understand the benefit (to student and to business) of being a partner	Ongoing as program to last up to 6 years
Continue with 1st Cohort & begin 2 nd Cohort of students in program	Paul Dykshoorn, Randy Lucas, Superintende nts	2020-2021 school year	KSU Tuscarawas Funding, District Partnerships	Sustainability of program will be challenging in an virtual environment	Have students' complete program & attend Kent State

RISING MANUFACTURING SCHOLARS PROGRAM - Overview

The goal of the Rising Manufacturing Scholars Program is to identify students in the greater Tuscarawas county area and support them to move to a college environment. The incentive is paid college tuition to Kent State University with no out of pocket expenses. Tuition will be funded through Pell Grants, Kent State University Tuscarawas, and business partners. Other funding sources could include scholarships from local donors, Grants through the Governor's Office of Appalachia, and other grants, etc.

Other program expenses include a program coordinator, mentor reimbursement, and program costs.

Things we are able to leverage in Tuscarawas County are the: College for Kids program, Tuscarawas County Dale Lauren Foland Manufacturing Camp for Kids, Project lead the Way program.

Partnerships – Scanning the community for potential team partners; contacting potential partners and providing a liaison for team members; and reviewing materials used for recruitment of supporters. Other committees may be formed to provide guidance on specific projects or initiatives.

External analysis – Assisting the team in identifying and addressing areas of opportunity, potential risks and challenges and emerging local trends advising the team on issues of strategic importance.

4. Goal / Expected Outcome: Attempt to employ 1-2 Career Navigators for Tuscarawas to guide MS/HS Students in career exploration through mentoring, internships, and job shadowing / To be implemented summer 2021.

Action Steps	Responsible	Deadline	Resources	Potential Barriers	Results
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Pursue Funding for ESC to fund Career Navigators	Lori Robson & ESC Staff	July 2021	Time, Data, Program Knowledge, ESC grant writers	Time, Unfamiliarity with grant format	Find Funding to support Career Navigators
Review potential grants components and district commitments (if awarded)	Lori Robson & ESC Staff	As Indicated by grants	Time & Access to District Leadership	Grant may not be awarded which would result in seeking other funds	Funding will be sourced
Identify participating districts	Randy Lucas, Lori Robson, ESC Staff, District Superintendents	Spring 2021	Superintendents, Teachers, Guidance Counselors	May be challenging to get MS/HS students to commit to program.	Participating Districts will lead to number of CN's needed

Identify local business partners willing to mentors, provide job shadowing & internships	Career Navigators, Superintendents	Spring 2021	Assistance from ESC staff to coordinate communication, etc.	Must get businesses to understand the benefit (to student and to business) of being a partner	Multiple job sites lead to better career exploration
Implement Program	Career Navigators, Superintendents	Fall 2021	District Personnel, ESC Personnel, Grant Funds, Business Partners	Sustainability of program will be challenging	Success of program will promote sustainability

CAREER NAVIGATORS PROGRAM - Overview

The goal of the Career Navigators Program is to assist students to navigate the post-secondary opportunities to enrollment, enlistment, employment or entrepreneurship. By employing College and Career Navigators who will work directly with community-based organizations, businesses, higher educational institutions, trade schools, local educational agencies, and families it will give students the opportunity to better understand the careers that are available to them.

5. Goal / Expected Outcome: Put in place the elements needed to implement a Problem-Based Learning with participating school districts for the 2021-2022 school year.

Action Steps	Responsible	Deadline	Resources	Potential Barriers	Results
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Provide information to school districts about PBL instruction	Randy Lucas & ESC Staff	2020-2021 school year	Time, attendance of ESC staff & S.D.	Acceptance by School Districts of PBL	Interest from School Districts in PBL
Provide Professional Development to interested School districts	Randy Lucas, ESC Staff, BAC	Spring / Summer 2021	Trained PBL professional development instructors	Time for teachers / administrators to attend PD	Trained teachers to implement PBL

Identify businesses that would participate in PBL	Randy Lucas, ESC Staff, BAC Committee Members	2021-2022 school year	Time to meet with businesses to explain program	Access to business decision makers is not always easy to obtain	Have enough mentors from the business community for interested SD
Have at least 1 district that is willing to participate in PBL in 2021-2022 school year.	Randy Lucas, ESC Staff, BAC Members	2021-2022 school year	Superintendents, teachers, guidance Counselors	May be challenging to get any SD to Commit to any new programs this year	Implementation of PBL in 2021-2022 school year

Problem Based Learning- Overview

The goal of Problem Based Learning allows students to take complex real world problems as a vehicle to promote student learning of facts and concepts. The problem is given from an actual business or organization and the students work in groups along with professional mentors to come up with solutions to the problems. It teaches students real world skills such as teamwork, investigation, creativity, and general problem solving skills outside of a classroom environment.

Changes in the Economy, Job Market and Future Job Availability

6. **Goal / Expected Outcome: Monitor and Increase Awareness in Current and Future Job Availability to enable schools to adjust as needed. / Increased awareness of job markets**

Action Steps	Responsible	Deadline	Resources	Potential Barriers	Result
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Members to review at meetings from networking and job functions	Randy Lucas & ESC Staff & BAC Members	2020-2021 school year	OMJ website; info from J&FS; Media	Attendance at meetings	Information obtained to be shared with school districts
Members to attend civic meetings, job fairs	Randy Lucas & ESC Staff	2020-2021 school year	Chamber of Commerce; Safety; Workforce	Time for members to attend	Information obtained and shared

			development		
Compile results and release to school districts as available	Randy Lucas, ESC Staff, BAC Members	2020-2021 school year	Email and possible presentation to school districts	Time and awareness	Increased awareness in school districts

BAC Members Survey of Current and Future Job Market -Overview

It is important to keep updated on the current and future job markets as the world is changing quickly due to the Covid-19 Pandemic. The BAC members will be surveyed at every meeting concerning the economy, and any developments that would impact job availability.

Developing Relationships

7. **Goal / Expected Outcome:** Develop Sustaining relationships with Business Partners / Outcome to be long term relationship with businesses growing in the region.

Action Steps	Responsible	Deadline	Resource	Potential Barriers	Result
<i>What Will Be Done?</i>	<i>Who Will Do It?</i>	<i>By When?</i>	<i>What do you need to complete this step? (People, money, tools, etc.)</i>	<i>What could get in the way of task completion? How will you overcome them?</i>	<i>What is the outcome of the task?</i>
Business Members to get into at least one school during the school year	Randy Lucas & ESC Staff & BAC Members	2020-2021 school year	Superintendents; Principal's	Time	Business members to be energized by enthusiastic youth
Continue to make BAC viable by bringing in new ideas	Randy Lucas & ESC Staff – Career Navigators	2020-2021 year	Best Practices from other BAC's	Access & time to meet with other BAC's	Adding new members to mirror in demand jobs

Recognize business that participate in BAC programs	Randy Lucas, ESC Staff, BAC Members	2020-2021 school year	Set up Social media pages; media press releases from the ECOESC that recognizes BAC members for their time	Time	Increased awareness to the public about their local business' support of local schools
Recognized Business partners at the end of the year with a thank you event	Randy Lucas. ESC staff, BAC members	Spring / Summer 2021	Set a location and host a picnic of similar event, invite local media to cover	Time, ability to congregate without Covid	Business partners to feel appreciated by the BAC members

The ECOESC Business Advisory Council has tried to utilized its members in a number of different ways to help establish long term relationships with the BAC and individual school districts. Increased involvement of members and public acknowledgement of their particiaptation.

BUSINESS ADVISORY COUNCIL DISTRICT PARTICIPANTS
2020-2021 school year

- | | |
|---|-------------|
| 1) Indian Valley Local School District | IRN# 050286 |
| 2) St. Clairsville City School District | IRN# 045997 |
| 3) Dover City School District | IRN# 043893 |
| 4) Barnesville Exempted Village School District | IRN# 045203 |
| 5) Martins Ferry City School District | IRN# 044347 |
| 6) Claymont City School District | IRN# 043778 |
| 7) Shadyside Local School District | IRN# 046003 |
| 8) Bridgeport Exempted Village School District | IRN# 045237 |
| 9) Tuscarawas Valley Local School District | IRN# 050302 |
| 10) Conotton Valley Local School District | IRN# 047548 |
| 11) Union Local School District | IRN# 046011 |
| 12) Bellaire Local School District | IRN# 043570 |
| 13) Garaway | IRN# 050278 |
| 14) New Philadelphia | IRN# 044487 |
| 15) Quaker Digital Academy | IRN# 000241 |
| 16) Cambridge City School District | IRN# 043695 |
| 17) Rolling Hills Local School District | IRN# 047308 |


Superintendent Signature

12-10-2020
Date